

Gilpin County Library Board of Trustees Meeting: January 9, 2024

Attendance: Harv Mastalir, Linza Douglas, Dorothy Sweet, Jeffrey Smith, Alisa Witt Ruth Arnold and David Josselyn + Director Michael Carlson; **Absent:** None

1. **Call to Order:** 6:30 pm

2. **Call for Changes to Agenda:** Harv requested to add item “7f,” City of Central Urban Renewal Authority Authorization of Membership, to the agenda. **David moved to add item 7f to the agenda. Jeff seconded. Approved unanimously.**

3. **Approval of Minutes:** **Dorothy moved to approve the minutes from the December 13, 2023 meeting. Linza seconded. Approved unanimously.**

4. **Public Comment:** None.

5. Library Director’s Report

Michael told the board there was “not much new to report.” The door count continues to go up while circulation continues to go down due to an 11 percent reduction in DVD circulation numbers. He also informed the board about a \$8.6 million grant to improve local internet connectivity, which will likely continue to contribute to a reduction in DVD circulation. Programming numbers will continue to be down until Deb returns to work as her skills are not easily transferable. Jen Matthews was promoted to Librarian – Adult Services after she completed her Master of Library Science degree and was interviewed for the new position. Another employee’s last day was last week. A new Library Specialist position was posted Jan. 4.

a. Financial Report

The library district’s finances were reviewed and discussed.

6. Old Business

a. Update on Board Reappointment Request

Michael told the board the Gilpin County Commissioners accepted the recommendation to reappoint Harv Mastalir to the Gilpin County Library Board of Trustees at a recent meeting. David pointed out Commissioner Berumen had kind words to say about Harv.

b. Final Review of 2024 Budget

The board was given a “quick update” of the budget’s “final details” using the county’s final certification numbers, which was the only change since the last update. The projected income from property taxes was reduced by \$1,200. Alisa said the library board should think about what needs to be fixed or replaced at the library and be pro-active about them. She asked if money available for capital projects would be spent this year and was told that lighting, the cistern, the front stairs and other projects would be considered.

7. New Business

a. Election of Board Officers for 2024

Alisa nominated Harv for president, Ruth nominated Linza for Vice President, David nominated Jeff for Secretary and Alisa nominated Dorothy for Treasurer. All of the officer positions were voted on individually and approved unanimously.

b. Approve Designated Area for Posting Meeting/Agenda Info

The board must designate where to post its meeting information and agenda each year. According to Harv, the public board in the library’s lobby and the library website meet the legal criteria and have been working well. It was pointed out a notice in a “legal” newspaper is no longer required. **Dorothy moved to continue posting meeting information in the lobby and on the website. David seconded. Approved unanimously.**

c. **Resolution 24-1: Resolution to Adopt Budget**

This is the first resolution to be considered by the board which is now necessary due to the now independent district's continued separation from the county. In the past, the county has always included the library in its budget resolutions sent to DOLA, but it was determined the library should also make its own budget resolutions to be "more official" and "in case we need them." David said he felt it was a "strong" budget and that it was nice to see the surplus has been growing and unneeded. **David moved to approve Resolution 24-1, to Adopt the Budget. Dorothy seconded. Approved unanimously.**

d. **Resolution 24-2: Resolution to Appropriate Sums of Money**

Ruth moved to approve Resolution 24-2, to Appropriate Sums of Money. Alisa seconded. Approved unanimously.

e. **Resolution 24-3: Resolution to Set Mill Levy**

Dorothy moved to approve Resolution 24-3, to Set Mill Levies. David seconded. Approved unanimously.

f. **City of Central Urban Renewal Authority Authorization of Membership**

Harv told the board an issue with a newly formed tax district in Central City has been developing since July when a letter was sent to all special districts overlapping the City of Central Urban Renewal Authority boundary informing them one representative between all of them was needed to sit on its board. Another letter sent from the Black Hawk Central City Sanitation District would like Buddy Schmalz to be that representative and asked the other special districts to endorse him. After discussion, the library board determined it has "no skin the game," should not offer an opinion and just stay neutral. **Linza moved that the board not participate in the special district's appointment or endorsement of a special district representative. Alisa seconded. Approved unanimously.**

8. Next Regular Meeting: February 8, 2024

9. Adjournment: 7:34 p.m.

Submitted by Jeffrey Smith, Secretary